

TOP POSTAL SERVICE
 YEARLY I SCANNED INCOMING/OUTGOING /SURFACE MAILS /IRREG.
 FISCAL : YEAR ~~2011~~ 2012

| NO. | MONTH | INCOMING | | OUTGOING | | SURFACE | | MISSENT & IRREG | |
|----------------|--------------------|---------------|--------------|---------------|------|---------------|----------|-----------------|----------|
| | | LBS. | PCS | LBS. | LBS. | LBS. | OVERRIDE | IRREG | |
| 1 | OCTOBER | 32,334 | | 4,995 | | 9,470 | | 0 | 0 |
| 2 | NOVEMBER | 31,216 | | 6,297 | | 8,576 | | 0 | 0 |
| 3 | DECEMBER | 34,187 | | 8,013 | | 7,713 | | 0 | 0 |
| TOTAL | 1ST QUARTER | 97,737 | | 19,305 | | 25,759 | | 0 | 0 |
| 4 | JANUARY | 30,341 | 1,684 | 6,150 | | 9,427 | | 18 | 0 |
| 5 | FEBRUARY | 28,735 | 1,569 | 5,223 | | 10,282 | | 0 | 0 |
| 6 | MARCH | 31,552 | 1,649 | 5,377 | | 4,178 | | 0 | 0 |
| TOTAL | 2ND QUARTER | 90,628 | 4,902 | 16,750 | | 23,887 | | 18 | 0 |
| 7 | APRIL | 32,496 | 1,776 | 5,298 | | 18,383 | | 3 | 0 |
| 8 | MAY | 28,814 | 1,498 | 5,223 | | 5,078 | | 2 | 0 |
| 9 | JUNE | 33,606 | 1,558 | 6,338 | | 6,951 | | | |
| TOTAL | 3RD QUARTER | 94,916 | 4,832 | 16,859 | | 30,412 | | 5 | 0 |
| 10 | JULY | 31,528 | 1,675 | 6,227 | | 15,314 | | 9 | 0 |
| 11 | AUGUST | 31,272 | 1,597 | 6,634 | | 7,799 | | 2 | 2 |
| 12 | SEPTEMBER | 32,212 | 1,618 | 5,114 | | 6,860 | | | |
| TOTAL | 4TH QUARTER | 95,012 | | 17,975 | | 29,973 | | 0 | 0 |
| O/TOTAL | YEARLY | | | | | | | | |

Prepared BY: Tiana.Borja

Date :

Approved By : _____